PMP Prep Curriculum

Course Outline

Dress: Business casual; **Meals:** A light breakfast and lunch will be served each Saturday.

1st Saturday:

- **Exam Registration and Environment** Covers criteria required to register and take the exam. These criteria take into account your experience, formal education, and training hours. Provides focus on getting you more comfortable with the exam environment and what it will demand of you.
- **Project Management Framework** Provides the framework and guidelines regarding the PMBOK® Guide, Fourth Edition content and how it is organized around nine project management knowledge areas and five project management process groups. It also provides a review of Professional and Social Responsibility, a new knowledge area which is covered in references outside the PMBOK® Guide, Fifth Edition.
- **Project Integration Management** Covers the processes and activities that integrate the various elements of project management, which are identified, defined, combined, unified and coordinated within the Project Management Process Groups.
- **Project Scope Management** Covers the processes involved in ascertaining that the project includes all the work required, and only the work required, to complete the project successfully.

2nd Saturday:

- **Project Time Management** Covers the processes concerning the timely completion of the project.
- **Project Cost Management** Covers the processes involved in planning, estimating, budgeting and controlling costs so that the project is completed within the approved budget.
- **Project Quality Management** Covers the processes involved in assuring that the project will satisfy the objectives for which it was undertaken.

3rd Saturday:

- **Project Human Resource Management** Covers the processes that organize and manage the project team.
- **Project Communications Management** Covers the processes concerning the timely and appropriate generation, collection, dissemination, storage and ultimate disposition of project information.
- **Project Risk Management** Covers the processes concerned with conducting risk management on a project.

4th Saturday:

- **Project Procurement Management** Covers the processes that purchase or acquire products, services or results, as well as contract management processes.
- **Project Stakeholder Management** Provides an overview of the Project Stakeholder Management processes that include Identify Stakeholders, Plan Stakeholder Management, Manage Stakeholder Engagement, and Control Stakeholder Engagement.
- **Professional and Social Responsibility** Covers the PMI® code of ethics and professional conduct that all PMI® members and volunteers are expected to uphold.

Course Instructors The instructors are motivated volunteers and PMI Chapter members who are practicing project managers chosen for their knowledge of the PMBOK® and for their presentation abilities. All instructors have earned PMP® certification.